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Executive Assistant to DCI

10 April 1953

Director of Training

Weekly Summary Report

[REDACTED] 25X1

2. The first running of the new Basic Intelligence Course (Clandestine Services) began on 6 April with eighty-four students.

3. At the request of HQM/OIS, [REDACTED] has been authorized to visit the [REDACTED]

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[REDACTED] to review and comment on a research plan for a major study being undertaken by them at the request of the clandestine services.

4. A meeting was held on 8 April with [REDACTED] and other personnel of the Logistics Office to discuss the matter of training Logistics personnel [REDACTED]. Agreement was reached on the following points:

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(1) That the training should be on-the-job type following a period of indoctrination in the Logistics Office, Headquarters. The proposal of a mock training set-up was rejected as being impracticable.

(2) [REDACTED] will present to OIR a statement of the training and administrative requirements for such personnel.

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(3) The number of students for any one course will be limited to six. The average is expected to be only two or three.

5. As a result of conferences with PDC, participated in by Colonel Baird, [REDACTED], a weekly report of assessments performed is now being furnished Personnel Division (Covert).

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6. Following an agreement between the DCI and Assistant Chief of Staff, G-2, dated 19 January 1953, it was determined that a certain number of G-2 mobilization designees would serve a 15-day tour of active duty with CIA. The first requests for active duty of six officers, effective 5 May 1953, have been received by Military Personnel

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| DDG | 30 | REV DATE | 16/12/80 | B | [REDACTED] |
| ORIG COMP | | GPI | 11 | TYPE | 01 |
| ORIG CLASS | 3 | PAGES | 03 | REV CLASS | C |
| JUST | 22 | NEXT REV | 1989 | AUTH | MB 12-2 |

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Division and forwarded to the DD/I for handling. [REDACTED] of the DD/I Office in turn forwarded the list to the Director of Training, requesting that he make appropriate arrangements for briefing and substantive desk training of these officers.

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The G-2 designees will attend the Tenth CIA Orientation Course; and by special arrangement with CO, ONE and ONR, the officers will be given desk assignments for the duration of their tour at CIA.

7. A Panel, called together by the Director of Training, considered the applications of fourteen persons desiring to attend the National War College at its next academic session. Of this number, the names of six outstanding candidates will be sent forward to the DCI. Four persons are recommended, of whom three are to be selected.

8. A selection panel met in the Office of Training on 7 April to review seven applications for [REDACTED]. Four persons were judged qualified for the program. Of these, three were selected as principals and one as an alternate. The four persons represent ONR, OSI and OCI.

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9. At the request of the Air Force, some 214 persons from Air Intelligence are expected to attend the Monday Indoctrination Programs in the course of the next few months. The first group of four, which included the Chief of the Management Division, arrived on 30 March. The second group of nine officers attended the 6 April Indoctrination Program and among this number were Chief of Operations, Air Attache System, the Budget and Fiscal Officer, the Training Officer, and several Staff Intelligence Officers.

10. Changes recommended by the Office of Personnel in regard to the processing of new personnel into the Basic Intelligence Training Courses required that, beginning 23 April, the Monday Indoctrination Programs will be shifted to Thursday.

11. Arrangements have been made by the Language staff of the Office of Training to train members of ONR who have basic Russian to give short reading orientation courses to large groups of analysts in "M" Building.

12. Data dealing with the diversified uses of the audio-visual mobile unit have been assembled by the Language Services Division, and a draft of the memorandum is to be sent to appropriate Training Liaison Officers who will be expected to make a survey within their offices as to their future needs for such a unit.

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14. The Foreign Service Institute has requested that the Office of Training nominate two persons to lecture in a forthcoming orientation course for new Foreign Service Officers. The Chief of the Orientation and Briefing Division will present the mission and functions of CIA, and [] of the NEA Division, DD/P, will discuss certain aspects of operations and intelligence collection.

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15. As of 10 April 1953, 201 CIA personnel are enrolled in TES training courses, 106 in THO courses, and 263 in external training, making a total of 745 in training programs under the jurisdiction of the Office of Training as a whole.

MATTHEW BAIRD

MB:mfw

cc: DD/P
DD/I
AD(Commo)

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